

DRAFT MEMORANDUM FOR THE ESTABLISHMENT OF THE CLUSTER OF DUBNA COMPANIES
WORKING IN THE FIELD OF SAFETY

1. The introduction

1.1. This Memorandum of the creating The Cluster of Dubna companies, working in the field of security is an agreement of understanding and cooperation and is signed voluntarily by participants of the kick off meeting between Dubna companies working in the field of security and other organizations willing to join to The Cluster as its members.

2. General regulations

2.1. The purpose of The Cluster: through the implementation of the Cluster policy in the creation of safety systems to contribute to the growth of business competitiveness, realizing the potential for effective cooperation between the participants of The Cluster associated with their close geographic location, including increasing the access to innovations, technologies and specialized "know-how" services and highly qualified personnel, as well as reduction of transaction costs, providing the formation for prerequisites of joint cooperation projects and productive competition.

2.2. Strategic purposes of creating The Cluster

2.2.1. The establishing of an effective information exchange between the cluster members and the encouragement of an enhanced cooperation between them.

2.2.2. The development of mechanisms to support projects aimed at improving the competitiveness of enterprises and promoting the efficiency of their interaction.

2.2.3. The stimulation of innovation and the development of mechanisms of technology commercialization, the support for cooperation between research groups and enterprises, the involvement and execution of projects for major commercial and government customers.

2.2.4. The promotion of products (goods and services) produced by the enterprises - members of The Cluster and the involvement of investment, joint efforts to organize trade fairs, conferences and other events.

2.2.5. The assistance in the raising of management quality in companies of The Cluster, raising of competitiveness and product quality for enterprises, vendors, and the development of mechanisms of subcontracting

2.2.6. The providing an enabling environment of The Cluster development, including the establishment of a system of personnel development, including the improving the efficiency of vocational education, and also the promotion to cooperation between enterprises and educational institutions.

2.2.7. The assistance in the provision of subsidies and grants to SMEs doing their business in this area.

2.2.8. The implementation of the existing favorable conditions based on technology-innovative SEZ Dubna and Science Town Dubna, and allows providing the use of existing scientific and technological capabilities, to provide tax relief according to the law, to provide the reduction of administrative barriers.

2.2.9. The formation and development of The Cluster on creating security systems is an effective mechanism to attract foreign direct investment, including foreign

integration. The involvement of local the Clusters to global value chain can significantly raise the level of national technological base, increase the speed and quality of economic growth by improving the international competitiveness of enterprises belonging to the the Cluster by:

- 2.2.9.1. the acquisition and deployment of critical technologies, new equipment;
- 2.2.9.2. getting companies of The Cluster an access to modern management techniques and expertise;
- 2.2.9.3. getting companies of The Cluster opportunities to the highly competitive international markets.

2.3. Tasks:

- 2.3.1. The development and creation of unique technologies and products within a joint initiative projects.
- 2.3.2. The joint implementation of major projects whose execution is impossible by the efforts of separate companies in Dubna.
- 2.3.3. The coordination of efforts to promote the products, solutions and services produced and provided by companies in Dubna, and thus the increasing of the efficiency of spending funds by each company for promotion.
- 2.3.4. The exchange of experience in project implementation and technologies (not components of a trade secret) between the companies of Dubna.

3. Organizational structure

3.1. The Cluster is based on n the principles of voluntary participation of companies, scientific and educational institutions, governing bodies, and specialized public institutions that share the aims and objectives of The Cluster.

3.2. Organizational structure:

- The Management Board of The Cluster - a permanent collegial body that carries out the current management of the the Cluster. Board members are elected by the general meeting of The Cluster Members
- The Cluster members - natural and juridical persons representing interested parties: government, businessmen, scientific and expert community.

3.3. Mechanisms of the management of The Cluster

The general meeting of members of The Cluster is the supreme governing body of The Cluster. All members of The Cluster have the right to be present at a general meeting, to participate in discussions and to vote on the agenda for decision-making. The main issues relating to the general meeting of members of The Cluster include:

- an approval of the priority directions of The Cluster;
- a change in the composition of the Board The Cluster;
- an approval of annual analytical report on the activities of The Cluster and key strategic documents, pre-approved by the Board.

4. Joining and leaving The Cluster

- 4.1. The Cluster voluntary members may be presented by: individual entrepreneurs, organizations and enterprises of any form of ownership, government, educational and other institutions, professional associations, associations of non-governmental organizations, non-profit partnership that share the aims and objectives of The Cluster
- 4.2. The primary form of joining The Cluster is the signing of this Memorandum.
- 4.3. Memorandum must be signed by a person who has a legitimate right of the signature.
- 4.4. Withdrawal from The Cluster can be carried out voluntarily by applying The Cluster Board. Failure to comply with the basic principles of operation of The Cluster or in the absence of visible contributions to the aims and objectives of The Cluster – participants of The Cluster can be derived from its membership by the decision of the annual general meeting of members of The Cluster.